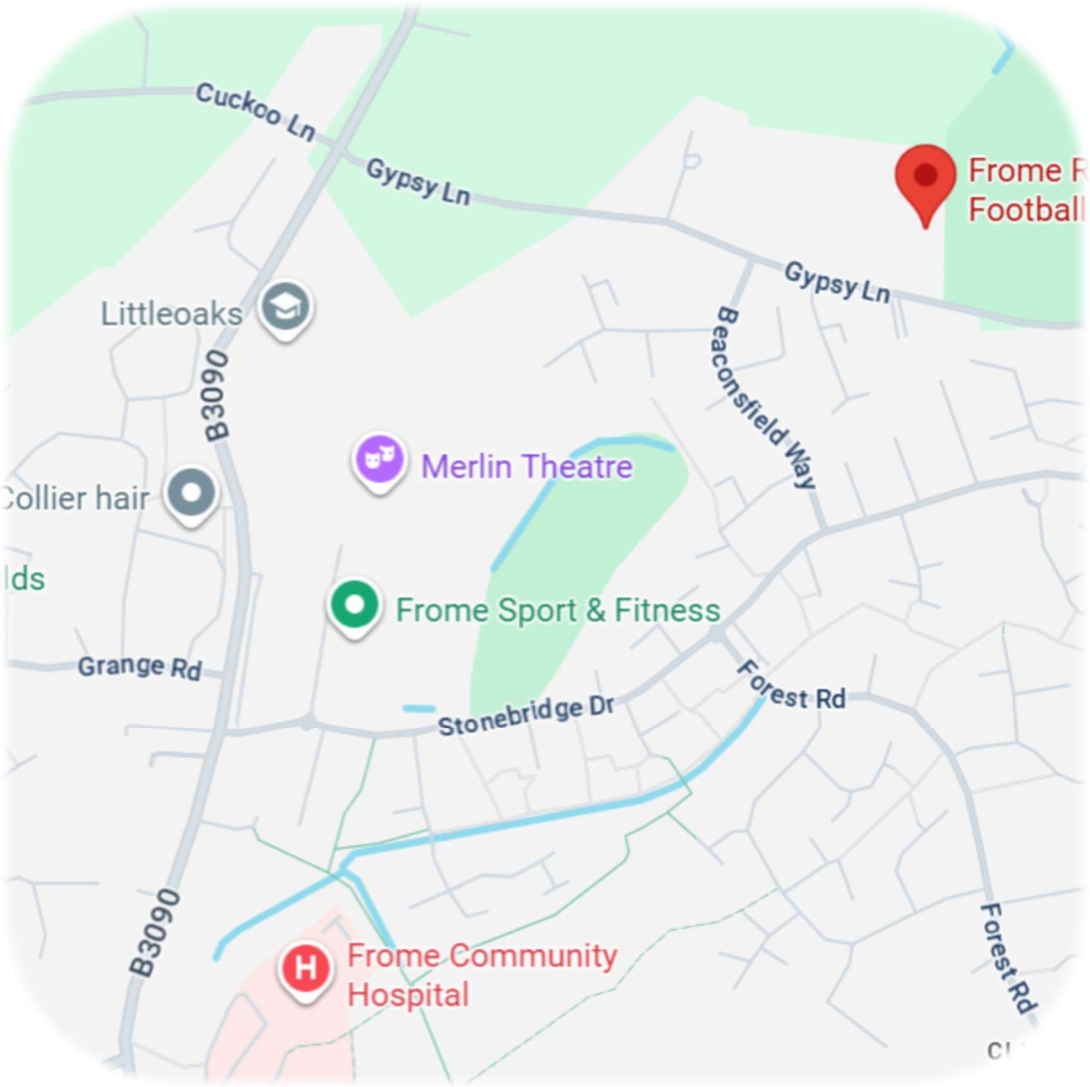
FROME RFC

MEDICAL EMERGENCY ACTION PLAN (MEAP)

1. Facility details

Address:	**Frome RFC, Gypsy Lane, Frome BA11 2NA**
what3words	**summer.parks.ankle**
Telephone:	**01373 462 506**



2. Key Contacts

Role	Name	Contact Details
Director of Rugby (DOR)	**Richard Maunder**	07843 566 907
Head Coach	**Garrie Webster**	07738 261 231
Rugby Safe Lead / 3rd Team Manager	**Simon Bates**	07966 982 615
First aid Lead/Physiotherapist	**James Bennett**	07876 230 740
Club Safeguarding Officer	**Celine Bush**	07885 911 835
Minis and Juniors Chairman	**Paul Durston**	07717 773 109
2nd Team Manager	**Andrew Vince**	07838 227 728

3. First Aiders

Team	Name
1st XI Team	**James Bennett**
2nd XI Team	**Andrew Vince**
3rd XI Team	**Simon Bates**
Academy	**Andre Vince**
Minis & Juniors Teams	Identifiable wearing **Green First Aid Arm Bands**

It is the responsibility of all first aiders, coaches, management and staff members to have read through and be familiar with the medical emergency action plan.

4. Ambulance access point

Ambulance access point is located round the back of the clubhouse, as shown on map in **RED**.

Code for access gate is Available from the bar or one of the Key Contacts

All first aiders will have first aid bag with them.

All first aid equipment will be located in changing room 13 in main building.

The defibrillator is located on the front of the building on the main site past the car park, as shown on the map in **GREEN**



5. Nearest Hospitals

Minor Injuries	Frome Community Hospital, Enos Way, **Frome** BA11 2FH	01373 454740
A & E	Royal United Hospital, Coombe Park, **Bath**, BA1 3NG	01225 428331

6. Adult Rugby Medical Emergency Procedure

- In the event of a medical emergency, a manager or coach involved, must be carrying a mobile phone.
- The first aider will take control of the situation and ask a trusted member of staff or team to phone the ambulance if needed.
- This person will need to know, the emergency location address, including postcode, contact number and a description of the emergency or the patient's condition.
- If the fixture is at home, a trusted member of staff or team member must be sent to open access gate for the ambulance – the code for the gate will be found in the emergency action plan.
- The nominated person will then wait outside main gates of the car park to guide the ambulance around the main building onto the pitch.
- If the game is away, assistance must be asked for from the team management, first aider or captain of the home team.
- A decision must be made about contacting the patient's next of kin – this should be overseen by the captain or coach of the player involved.
- After the incident, either the Rugby Safe Lead, Director of Rugby or Head Coach must be contacted to ensure appropriate reporting of the event.

7. Mini & Junior Rugby Medical Emergency Procedure

- In the event of a medical emergency, a coach must be carrying a mobile phone.
- The first aider will take control of the situation and ask a trusted coach or parent to phone the ambulance if needed.
- This person will need to know the emergency location address, including postcode, contact number and a description of the emergency or the patient's condition.
- If the fixture is at home, a trusted member of staff or team member must be sent to open access gate for the ambulance – the code for the gate will be found in the emergency action plan.
- The nominated person will then wait outside main gates of the car park to guide the ambulance around the main building onto the pitch.
- If the game is away, assistance must be asked for from the home coaches, first aider or officials.
- The individual injured should have a parent or guardian on the sideline. This person is responsible for making sure the individual is accompanied to hospital if this is needed.
- After the incident, either the Rugby Safe Lead, Mini and Juniors Chairman or Head Coach for the age group must be contacted to ensure appropriate reporting of the event.

8. Location of Medical Emergency Action Plan

Hard copies of the Frome RFC MEAP can be found in

- Caretaker's room
- Training equipment container store
- Behind the main clubhouse bar
- Behind the shop counter in downstairs meeting room

Electronic copies can also be found in the file section of the Spond app and in the Proactive app